Request

No. PTA250023

DESIGN AND CONSTRUCTION OF ELECTRIC PASSENGER VESSELS FOR THE TRANSPERTH FERRY SERVICE

Information Requested from the RESPONDENT

Book 2a of 4

|  |  |
| --- | --- |
| Request Closes:  11.00 am Western Australian Time on Wednesday 21 May 2025 | Enquiries:  Lisa Tierney  Telephone: +61 (08) 9326 2969  Email:  Lisa.Tierney@pta.wa.gov.au |

|  |
| --- |
| **Name of the RESPONDENT:** |
| Please enter name here |

PUBLIC TRANSPORT AUTHORITY

REQUEST NO. PTA250023

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1. Information Required from the RESPONDENT
   1. Introduction
      1. The purpose of this section of the Request is to seek from the Respondent the information which is necessary for the Public Transport Authority to consider selecting a preferred Respondent or a successful Respondent.
      2. The Public Transport Authority seeks responses to various matters including:
         1. The Respondent’s tendered price for supplying the Goods; and
         2. The Respondent’s capability to supply the Goods and its relevant experience.
   2. Book 2a – Information Requested from the Respondent (in signed .pdf and .docx format), including:
      1. Request Form

The Respondent must complete the information required in the Request Form and submit the duly completed and executed Request Form with its Offer.

* + 1. Evaluation Schedules

The Respondent must provide responses to the questions shown in the Evaluation Schedule and submit the response with its Offer, including a Western Australian Industry Participation Plan.

* + 1. Performance Assessment Form

The Respondent must complete the information shown in the Performance Assessment Form and submit the completed Form with the Offer.

* + 1. Statement of Departure

The Respondent must complete and sign the Statement of Departure and submit the completed Statement of Departure with its Offer.

* + 1. Acknowledgement of Addenda

The Respondent must complete the Acknowledgement of Addenda and submit the completed Acknowledgement of Addenda with its Offer.

* 1. Book 2b – Schedule of Prices (in separate document/file (.docx/.xlsx format)), including:
     1. Schedule of Prices

The Respondent must submit a Contract Price to supply the Goods as described in the Contract, subject to the Statement of Departure, and must state any excess charges to be applied additional to the Contract Price being tendered.

All price submissions must be made in the format shown in the Schedule of Prices.

The Respondent must provide:

the Contract Price exclusive of GST;

itemised details of the GST included in the Contract Price; and

the Contract Price inclusive of GST.

* + 1. Imported Content Questionnaire

For its Offer to be considered, the Respondent must complete and submit with its Offer the information required within the Imported Content Questionnaire.

1. REQUEST FORM - REQUEST NO: PTA250023
2. Particulars of Respondent

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Respondent:** |  | | |
| The Respondent is a corporation/partnership/joint venture/individual proprietor (delete as appropriate) | | | |
| If the Offer is made jointly by a group of two or more parties, the relationships between and roles, responsibilities and full details (Name, ACN, ABN, registered office, address) of all Members making the Offer (including details of any formal contractual arrangements between those parties).  Please note that where the Offer is made jointly by a group of two or more Members, the Public Transport Authority intends to enter into a single contract with all legal entities that will be responsible for the delivery of the Goods/Services/Works. |  | | |
| A.C.N. (if a corporation): |  | | |
| A.B.N.: |  | | |
| The Respondent is/is not registered for GST (delete as appropriate) | | | |
| Registered office *(if a corporation):* |  | | |
|  | Post Code: |  |
| Business address: |  | | |
|  | Post Code: |  |
| Street address of the Respondent for service of notices: |  | | |
|  | Post Code: |  |
| Name of office/officer to which notices relating to the Offer should be sent: |  | | |
| Telephone No: |  | | |
| E-mail address: |  | | |
| Parent company: |  | | |

1. Request Content

The Request comprises:

* this completed and executed Request Form
* completed Compliance and Disclosure Requirements
* completed Qualitative Requirements
* completed Western Australian Industry Participation Plan
* completed Schedule of Key Personnel
* completed Performance Assessment Form
* completed Statement of Departure
* completed Acknowledgement of Addenda
* completed Basis of Remuneration
* completed Imported Content Questionnaire
* alternative Offer.

*(The Respondent to delete reference to alternative Offer if not included.)*

1. Basis of Offer

In consideration of the Public Transport Authority agreeing to consider this Offer:

* 1. We offer to meet the obligations as described in the Request on the basis set out in this Offer.
  2. We warrant that:
     1. we have the necessary resources, experience, expertise and capacity to supply the Goods as described in the Request; and
     2. the statements, representations, claims and assertions made in this Offer are true and correct.
     3. we have not entered and will not enter into any unlawful arrangements with any other person in respect of this Procurement Process; and
     4. we have not sought and will not seek to influence any decision in respect of this Procurement Process by improper means.
  3. We confirm that we have fully informed ourselves as required by clause 3.10 of Book 1 – Conditions and Information for Responding and have complied and will continue to comply with the confidentiality requirements of clause 3.19 of Book 1 – Conditions and Information for Responding of the Request.
  4. We acknowledge that the Public Transport Authority shall evaluate all pricing submitted on the basis of the full Contract term including all options to extend as defined in Schedule 1 to the Annexure. However, any options to extend shall be exercised at the Public Transport Authority’s absolute discretion with no guarantee that the options to extend will be exercised.
  5. We acknowledge that this Offer remains binding for acceptance for a period of 120 calendar days from the closing date for Offers.
  6. If our Offer is accepted, we agree:
     1. to enter into a contract with Public Transport Authority in the form of the Proposed Supply of the Goods Contract as modified by the Statement of Departure; and
     2. that the Proposed Contract (Book 3) will include (Western Australian Industry Participation Requirements) and (Minimum Standards and Conditions of Employment).
  7. We acknowledge that the Public Transport Authority is not liable to us in respect of any error in or omission from or the adequacy of any information supplied to us by the Public Transport Authority or its agents in any way relating to the Request.
  8. We release the Public Transport Authority from and indemnify the Public Transport Authority against any claim by us or any person claiming through us in any way relating to the Request.
  9. Paragraphs 7 and 8 continue in full force and effect until the expiration by operation of law of the time limits which apply to the making of a claim against the Public Transport Authority in any way related to the Request.
  10. We confirm that our parent company listed in Part A of this Request Form will give to the Public Transport Authority a guarantee and indemnity in the form provided in the Proposed Contract in this Request if we are the successful Respondent.

1. Execution

Executed this day of 20 .

*(The Respondent must execute here; see notes below regarding form of execution).*

*Note:*

* 1. *If the Respondent is an individual, the Respondent must sign.*

*If the Respondent is a partnership or firm, the Respondent’s authorised representative must sign.*

*If the Respondent is a corporation, the Respondent must execute in accordance with section 127 of the Corporations Act 2001 (Cth).*

*If the Respondent is a joint venture, each joint venturer must sign in accordance with section 127 of the Corporations Act 2001 (Cth).*

* 1. *Failure to strictly comply with the requirements set out in Note 1 may render the Offer invalid.*

*Where Contractor is signing under The Common Seal*

|  |  |
| --- | --- |
| **THE COMMON SEAL** of **[*insert company name and ACN No.*]** was affixed by authority of its Directors in accordance with Section 127 of the Corporations Act 2001 (Cth): |  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Signature of Director/Secretary | Signature of Director |
|  |  |
|  |  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Name (please print) | Name (please print) |

*OR*

*Where Contractor is a Company with two directors*

|  |  |
| --- | --- |
| **Executed** by **[*insert company name and ACN No.*]** in accordance with Section 127 of the Corporations Act 2001 (Cth): |  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Signature of Director/Secretary | Signature of Director |
|  |  |
|  |  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Name (please print) | Name (please print) |

*OR*

*Where Contractor is a Company with one person appointed as sole director and sole company secretary*

|  |
| --- |
| **Executed** by **[*insert company name and ACN No.*]** its Sole Director and Sole Company Secretary in accordance with Section 127 of the Corporations Act 2001 (Cth): |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Sole Director & Secretary |
|  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Name (please print) |

*OR*

*Where Contractor is an Individual (If more than one, then produce separate sealing clause for each)*

|  |  |
| --- | --- |
| **Signed by:**  **[insert name ]**  **in the presence of:** | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . .  Name |
|  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Witness (Signature) |
|  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Name (please print) |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Address |

*If the Respondent is a corporation and is executing pursuant to a power of attorney, the following format must be used.*

|  |  |
| --- | --- |
| **SIGNED** by **[*insert name*]** as attorney for **[*insert Respondent’s name*]** under power of attorney dated **[*insert date*]** who has received no notice of the revocation of the power of attorney in the presence of: |  |
|  |  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . |
| Signature of Witness | Signature of Attorney |
|  |  |
|  |  |
| . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . | …………………………………………... |
| Name (please print) | Name (please print) |

1. Content Requirement and Respondent’s Offer

The below sections should be completed by the Respondent and returned to the Public Transport Authority (refer ‘Preparation of Offer’ requirements of clause 2.5 in the Book 1 Conditions of Responding).

To assist in the evaluation process, the Respondent is requested to set out its submission so that its answers are referenced to the clause number and in the same order as the questions in this section of the Request.

* 1. Compliance and Disclosure Requirements

The Public Transport Authority will, in its value for money assessment, consider the extent to which the Offer satisfies the following Compliance and Disclosure Requirements. The Public Transport Authority reserves the right to reject any Offer that does not properly address any of the Compliance and Disclosure Requirements, and/or which contains material departures from the Public Transport Authority’s Book 1 - Conditions of Responding and Proposed Supply of Goods Contract.

**a)** **Compliance and Disclosures**

**(i) Participants (including subcontractors)**

|  |  |
| --- | --- |
| **Respondent to Complete:**  Is the Respondent acting as an agent or trustee for another person or persons? | |
| Yes | No |
| If yes, provide details: | |
| And  Is the Respondent acting jointly or in association with another person or persons? | |
| Yes | No |
| If yes, provide details: | |
| And  Has the Respondent engaged, or does the Respondent intend to engage, another person or persons as a subcontractor in connection with the supply of the Goods? | |
| Yes | No |
| If yes, provide the following details for each subcontractor:  Full legal name of subcontractor:  Business name of the subcontractor:  ACN / ARBN (if applicable):  Postal address:  Requirements to be subcontracted: | |
| The Respondent warrants that the Respondent has obtained consent from each above-named subcontractor permitting the Respondent to receive information from the Public Transport Authority as to whether the subcontractor is a suspended supplier within the meaning of the *Procurement (Debarment of Suppliers) Regulations 2021*, for the purposes of this procurement process and any resulting Contract. | |

**(ii) Criminal Convictions**

|  |  |
| --- | --- |
| The Respondent must confirm that neither the Respondent, nor any of the Respondent’s senior officers (as defined in regulation 3(1) of the *Procurement (Debarment of Suppliers) Regulations 2021*), nor any person included in the Specified Personnel has been convicted of a criminal offence that is punishable by imprisonment or detention.  **Respondent to Complete:**  Has the Respondent or any of the Respondent’s senior officers or any person included in the Specified Personnel been convicted of a criminal offence that is punishable by imprisonment or detention? | |
| Yes | No |
| If yes, provide details: | |

**(iii) Conflict of Interest**

|  |  |
| --- | --- |
| Are there any actual, potential or perceived conflict of interests between your company/organisation (including employees) and the PTA?  Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract?  If answered **yes** to either of these questions, please supply in detail any actual or potential conflict of interest and the way in which any conflict will be dealt with.  The Respondent must declare and provide details of any actual, potential or perceived conflict of interest.  **Respondent to Complete:**  Does the Respondent have any actual, potential or perceived conflict of interest in relation to the performance of the Contract (if awarded) by the Respondent? | |
| Yes | No |
| If yes, provide details and the way in which any conflict will be dealt with: | |

**(iv) Small Business, Australian Disability Enterprise (ADE), Aboriginal Business**

|  |  |  |  |
| --- | --- | --- | --- |
| **Respondent to Complete:**  Respondent is required to disclose whether it is a: | | | |
| 1. small business that employs less than twenty (20) people; and/or | | | |
| Yes | | No | |
| 1. registered Australian Disability Enterprise (ADE) – registered means to be listed as an approved ADE on the Australian Disability Enterprises website at: [*http://buyability.org.au/directory/*](http://buyability.org.au/directory/); and/or | | | |
| Yes | No | | |
| 1. registered Aboriginal business – the business is to be registered on the Aboriginal Business Directory WA at: [*http://www.abdwa.com.au/*](http://www.abdwa.com.au/) and/or on Supply Nation’s Indigenous Business Direct at [*http://supplynation.org.au/*](http://supplynation.org.au/). | | | |
| Yes  If Yes, registered on:  Aboriginal Business Directory WA  Supply Nation’s Indigenous Business Direct  Both | | | No |

**(v) Work Health and Safety**

|  |  |
| --- | --- |
| The Respondent must disclose whether the Respondent has received any prohibition notice(s), accepted any enforceable undertaking(s) or been the subject of any prosecution(s) commenced by WorkSafe WA under the *Occupational Safety and Health Act 1984* (WA) or the *Work Health and Safety Act 2020* (WA), or any associated regulations, or any equivalent action under a corresponding work health and safety law in another Australian jurisdiction, in the last 2 years? | |
| Yes | No |
| If yes, provide details of the notice, enforceable undertaking and/or prosecution and include a summary of actions taken by the Respondent in response thereto: | |

**(vi) Gender Equality in Procurement**

|  |  |
| --- | --- |
| The Western Australian Government is committed to advancing gender equality in Western Australia as demonstrated by [Stronger Together: WA’s Plan for Gender Equality](https://www.wa.gov.au/government/publications/stronger-together-was-plan-gender-equality). Further information on how to advance gender equality in your business/organisation is available [here](http://www.communities.wa.gov.au/genderequalityinprocurement).  For further information about this disclosure clause, refer to the [Gender Equality in Procurement Guideline](https://www.wa.gov.au/government/publications/gender-equality-procurement). | |
| **Complete this disclosure requirement if your business/organisation employs 100 or more people or select “Not Applicable” below.**  ☐ Not applicable – business/organisation employs less than 100 people. | |
| The *Workplace Gender Equality Act* *2012* (Cth) requires both non-public sector and Commonwealth public sector employers with 100 or more employees to submit a report annually to the Workplace Gender Equality Agency. Non-public sector employers can find further information about reporting requirements at [Preparing to report | WGEA](https://www.wgea.gov.au/reporting-guide/ge/steps-report).   1. Does the Respondent’s business comply with the Workplace Gender Equality Agency gender equality reporting requirements?   *(WGEA reporting requirements are available at* [*Reporting Guide | WGEA*](https://www.wgea.gov.au/reporting-guide#tendering-for-government-contracts)*.)* | |
| Yes | No |
| 1. Has the Respondent attached a letter of compliance with the *Workplace Gender Equality Act 2012* (Cth)?   *(Information about how to obtain a letter of compliance from WGEA is available from* [*Eligibility & compliance | WGEA*](https://www.wgea.gov.au/reporting-guide/ge/eligibility-compliance#_3-tendering-for-government-contracts)*.)* | |
| Yes | No |
| If you have answered No to (A) and/or (B) above, please provide reasons or explanation for doing so: | |

1. Qualitative Requirements

The Public Transport Authority will, in its value for money assessment, consider the extent to which the Offer satisfies the following Qualitative Requirements. Request Evaluation Criteria in respect of Value for Money procurement include:

1. Benefits to the State from transactions occurring within the local area and employment created as a consequence; and
2. Greater benefit to the State from ongoing Government support given to local manufacturing, construction and service industries.

The Public Transport Authority reserves the right to reject any Offer that does not properly address and satisfy any of the Qualitative Requirements. The Public Transport Authority will not consider references to information on websites when evaluating an Offer.

* 1. **EVALUATION CRITERION 1 - Demonstrated Company Experience to provide Vessels to specification as outlined in Book 4** (30% Weighting)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * + 1. Provide a brief history of the company | | | | |
| **Details of the length in time in business** |  | | | |
| **Names of company directors** |  | | | |
| **Organisational team** |  | | | |
| **Present number of employees** |  | | | |
| **Other Supporting information** |  | | | |
| * + 1. Provide a minimum of two (2) project profiles, detailing similar contracts undertaken in the last five (5) years. | | | | |
|  | **Project 1** | | **Project 2** | |
| **Name of client(s)** |  | |  | |
| **Value of Work** |  | |  | |
| **Vessel Description** |  | |  | |
| **Date and duration of Project** |  | |  | |
| **Details of performance standards relating to on time delivery and compliance with agreed specifications** |  | |  | |
| **Details of how the Respondent has used innovation in the finished design of these vessels** |  | |  | |
| **Vessel Performance** |  | |  | |
| **Maintenance Requirements** |  | |  | |
| **Explain the challenges and solutions implemented on the projects** |  | |  | |
| **Explain the similarities in nature of work and/or working environment** |  | |  | |
| * + 1. The Respondent must identify at least two (2) clients for which contracts of a similar nature are being carried out or have been successfully completed. | | | | |
| Please include:  Name of client(s);  Contact names; and  Telephone numbers.  **Note:** These references may be used to verify claims of relevant experience and performance. The nominated referees must be willing to provide information to the Public Transport Authority. | | | | |
| * + 1. Provide a summary of projects currently being undertaken to outline capacity to undertake the Proposed Contract. | | | | |
| Please include:  Name of client(s);  Brief description of Works;  Value of Work;  Percentage of Works completed at time of submission;  Anticipated Completion date. | | | | |
| * + 1. Provide a minimum of two projects relating directly to the supply of battery electric system from their nominated subcontractor from previous or current projects with in the last two years. | | | | |
|  | | **Project 1** | | **Project 2** |
| **Date & duration** | |  | |  |
| **Contract Period(s)** | |  | |  |
| **Description of works** | |  | |  |
| **System Functionality & Performance** | |  | |  |
| **Challenges and solutions implemented on the projects** | |  | |  |
| **Details of innovation used in the provision of these services** | |  | |  |
| Please provide references directly involved including contact names, email addresses and telephone numbers for which contracts of a similar nature are being carried out or have been successfully completed. Please include:  Name of client(s);  Contact names; and  Telephone numbers.  **Note:** These references may be used to verify claims of relevant experience and performance. The nominated referees must be willing to provide information to the Public Transport Authority. | | | | |
| * + 1. Documented Previous Performance | | | | |
| As part of this Request evaluation, the Evaluation Panel may consider the Respondent’s and Subcontractors' performance issues where such issues related to work undertaken on behalf of the Public Transport Authority are documented and substantiated. The Public Transport Authority reserves the right to reject the Respondent’s response where the Respondent has previously performed poorly on similar Public Transport Authority projects, and where Public Transport Authority can reasonably expect the same outcomes.  Provide a completed PERFORMANCE ASSESSMENT Schedule of this Book. | | | | |

* 1. **EVALUATION CRITERION 2 - Demonstrated Physical Resource Capacity** (10% Weighting)

The Respondent must provide:

* + 1. Details demonstrating the current resource capability and capacity of its organisation to deliver the vessels.
    2. Demonstrated current financial status of its organisation. Please provide the organisations past three (3) years profit and loss statements and balance sheets.
  1. **EVALUATION CRITERION 3 -** Proposed Method of Construction (10% Weighting)
     1. The Respondent must provide a description of the methodology that will be used in the construction of the vessels including:

1. Detailed design including use of innovation to maximise functional and operational performance requirements;
2. Prefabrication process and assembly;
3. Fit out;
4. Engineering and systems;
5. Propulsion system including proposed motor (make / model), gearbox (make / model), warranties, maintenance / servicing interval requirements, parts availability, fuel consumption, environmental data etc;
6. Supervision including sub-contractor supervision;
7. Ensuring quality;
8. Customer involvement and handover;
9. Vessel testing and survey; and
10. Transportation.
    1. **EVALUATION CRITERION 4 - Timelines of Delivery (**15% Weighting)

The Respondent must provide a detailed project schedule detailing key milestones aligned where applicable to the Respondents design and construction methodology of the Vessels to meet the delivery timeframe as specified in the Schedule of Delivery.

* 1. **EVALUATION CRITERION 5 - Demonstrated Experience – Key Personnel and Subcontractors** (15% Weighting)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| * + 1. Provide details of the qualifications, skills and experience of the key personnel nominated and outline the key personnel’s availability during the Contract. | | | | | | | | |
| **Key Roles** | | | **Nominated Personnel** | | **Explain Qualifications, skills and relevant past experience**  (attach CVs) | | **Length of service** | **Details of the vessels involved in and role in the construction of those vessels** |
| (Please Specify) | | |  | |  | |  |  |
| (Please Specify) | | |  | |  | |  |  |
| (Please Specify) | | |  | |  | |  |  |
| (Please Specify) | | |  | |  | |  |  |
| * + 1. Provide a minimum of two (2) referees for the proposed key personnel. | | | | | | | | |
| Please include:  Name of client(s);  Contact names; and  Telephone numbers.  **Note:** The nominated referees must be willing to provide information to verify reference information provided to the Public Transport Authority. | | | | | | | | |
| * + 1. Provide details of the qualifications, skills and relevant experience of the nominated Subcontractors and Suppliers for this project. (Provide details only for critical or substantial portions of the project). | | | | | | | | |
| Subcontractor name | Subcontract description | | Subcontractor location | | Subcontractor’s relevant project examples  (List: name, value, year and location) | | Example pf projects where parties have worked together in the past |
| [insert] | [insert] | | [insert] | | [insert] | | [insert] |
| [insert] | [insert] | | [insert] | | [insert] | | [insert] |
| [insert] | [insert] | | [insert] | | [insert] | | [insert] |
| Supplier name | Supplier description | | Supplier location | | Supplier’s relevant project examples  (List: name, value, year and location) | | Example pf projects where parties have worked together in the past |
| [insert] | [insert] | | [insert] | | [insert] | | [insert] |
| [insert] | [insert] | | [insert] | | [insert] | | [insert] |
| [insert] | [insert] | | [insert] | | [insert] | | [insert] |
| [insert] | [insert] | | [insert] | | [insert] | | [insert] |

* 1. **EVALUATION CRITERION 6 - Safety** (5% Weighting)

|  |  |  |
| --- | --- | --- |
| * + 1. Provide a DRAFT Safety Management Plan that meets the requirements in the Proposed Contract and explain how safety will be managed on this project.   **Note:** A site-specific Safety Management Plan will be required for PTA’s approval prior to commencement on site. | | |
|  | | |
| * + 1. Outline its Sub-Contractor Management process? | | |
| How subcontractors are selected and evaluated prior to commencing Works (attach procedure if appropriate) | |  |
| Explain how subcontractors are monitored during Works (attach procedure if appropriate) | |  |
| Explain supervisory arrangements to ensure that the Safety Management Plan is adhered to by all workers onsite | |  |
| * + 1. Provide details of your Safety Record relevant to similar contracts over the last three (3) years, including details of your Lost Time Injury Frequency Rate.   The following formula should be used when calculating the frequency rate:   |  |  | | --- | --- | | Number of Lost Time Injuries in the period | x 1,000,000 | |  | | Number of hours worked in the period | | | |
|  | | |
| * + 1. Have staff, intending to be utilised on this Contract, received Work Health and Safety training with respect to their duties and responsibilities? | | |
| Yes  please provide details and relevant documentation to support your response. | Attached document file name: | |
| No  please indicate your intentions in this regard for this Contract. |  | |
| * + 1. Demonstrate how your organisation ensures staff maintain work, health and safety training. | | |
| * + 1. Does your organisation have and Drug and Alcohol policy and testing program? | | |
| Yes  please provide a copy | Attached document file name: | |
| No  please indicate your intentions in this regard for this Contract. |  | |
| * + 1. Demonstrate how your organisation ensure staff adhere to your drug and alcohol policy and provide details of your testing program. | | |
| * + 1. Provide the following sample documents: | | |
| * + - 1. Risk register for hazards and risks which are relevant to this scope; and | | Attached document file name: |

* 1. **EVALUATION CRITERION 7 - Quality Assurance** (5% Weighting)
     1. The Respondent is to provide quality plans (e.g. documents setting out the specific quality practices, sequence of activities and resources relevant to the contract) and demonstrated compliance with the following standards:
        1. The Western Australian Marine Act 1982 as amended;
        2. The Uniform Shipping Laws Code as amended;
        3. The Australian Maritime Safety Authority (AMSA);
        4. The National Standards for Commercial Vessels of Australia (NSCV);
        5. The Disability Discrimination Act 1992; and
        6. Disability Standards for Accessible Public Transport Guidelines 2004.
     2. The Respondent may also provide information, as part of their response to the selection criteria, in relation to existing organisational quality requirements such as:
        1. Internationally recognised quality system standards (AS/NZS ISO 9001:2016);
        2. Industry developed systems/standards for assuring quality; or
        3. Quality plans (e.g. documents setting out the specific quality practices, sequence of activities and resources relevant to the contract).
  2. **EVALUATION CRITERION 8 - Western Australian Participation Requirements** and Local Manufacturing (10% Weighting)

|  |
| --- |
| * + 1. Respondents must demonstrate their ability to support the WA State Governments preference that the Vessels are manufactured in Western Australia.     2. The WAIPS Participation Plan will be assessed on:        1. The Western Australian government is interested in proposals that support manufacturing of the vessels locally in Western Australia.        2. The likelihood of a prospective supplier achieving their planned local participation commitments.        3. If applicable, how a prospective supplier will offer full, fair and reasonable opportunity to local businesses.        4. A prospective supplier’s willingness to work with the Government to improve supply chain capability and develop import replacement opportunities.   *Guidance on the WAIPS may be found at www.industrylink.wa.gov.au* |
|  |

Respondents must prepare a Participation Plan by completing the WAIPS Participation Plan form available via the WAIPS Portal at the following link:

|  |
| --- |
| [**https://waips.industrylink.wa.gov.au/Create-Participation-Plan/?id=a8f13ed8-a30a-f011-a4dd-0022480fd482**](https://waips.industrylink.wa.gov.au/Create-Participation-Plan/?id=a8f13ed8-a30a-f011-a4dd-0022480fd482) |

Upon completion of the WAIPS Participation Plan form, the Respondent will receive their completed Participation Plan as a PDF file via email, which they must submit with their Offer.

Respondents should refer to the [How to complete a WAIPS participation plan](https://www.wa.gov.au/government/publications/how-complete-waips-participation-plan) guide when completing the Participation Plan.

Additional assistance may also be sought from the [Industry Link Advisory Service](https://www.wa.gov.au/organisation/department-of-jobs-tourism-science-and-innovation/support-businesses), Department of Jobs, Tourism, Science and Innovation no later than five (5) business days before the Request Closing Time.

|  |  |
| --- | --- |
| **Respondent to Complete:**  A Participation Plan has been completed using the WAIPS Portal and attached to our Offer. | |
| Yes | No |
| Note: The successful Respondent’s Participation Plan will be available to the Industry Link Advisory Service (ILAS), Department of Jobs, Tourism, Science and Innovation, and may be used or disclosed for the legitimate purposes of, or relating to, government or the business of government. | |

**Important Note:**

The Public Transport Authority, in its value for money assessment, consider as a Qualitative Requirement the extent to which the Participation Plan meets the Participation Objectives.

The Public Transport Authority reserves the right to reject any Offer that does not contain a Participation Plan which properly addresses the matters outlined in the WAIPS Participation Plan template.

SCHEDULE OF DELIVERY   
REQUEST No: PTA250023

***Schedule of Delivery***

The Respondent must complete this Schedule of Delivery by stating its ability to meet the delivery date and if it is unable to meet the delivery date, when delivery can be reached. The Respondent will be solely responsible for the accuracy of dates supplied and these dates will form part of the Proposed Contract.

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Description | Delivery Date | The Respondent is to confirm ability to meet delivery date |
| Vessel 1 | Delivered as described in Milestone Payment 5 | 4 May 2027 | YES/NO (if no provide the date)  ……………………… |
| Vessel 2 | Delivered as described in Milestone Payment 5 | 29 June 2027 | YES/NO (if no provide the date)  ……………………… |
| Vessel 3 | Delivered as described in Milestone Payment 5 | 24 August 2027 | YES/NO (if no provide the date)  ……………………… |
| Vessel 4 | Delivered as described in Milestone Payment 5 | 19 October 2027 | YES/NO (if no provide the date)  ……………………… |
| Vessel 5 | Delivered as described in Milestone Payment 5 | 14 December 2027 | YES/NO (if no provide the date)  ……………………… |

SCHEDULE OF WARRANTIES  
REQUEST No: PTA250023

***Schedule of Warranties***

The Respondent shall specify in this Schedule of Warranties, the Warranties offered to the PTA as part of its Offer, clearly identifying the party responsible for the Warranty.

When completing the below table please take into consideration the minimum warranty requirements in the Proposed Contract.

|  |  |  |  |
| --- | --- | --- | --- |
| **Component** | **Warranty Period** | **Details** | **Responsible Party** |
|  |  |  |  |
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PERFORMANCE ASSESSMENT  
REQUEST No: PTA250023

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| --- |
| **DISPUTES AND CLAIMS HISTORY**  Please provide a summary of any disputes or claims which the Respondent or any of its Related Bodies Corporate has been involved in during the last 5 years |
| **Respondent to Complete:** |

|  |
| --- |
| **NOTICES OF DEFAULT AND NON-CONFORMANCES ISSUED**  Please provide details of any notices of default issued by the:  • any agency within the Transport Portfolio including the Public Transport Authority (PTA) to the Respondent or any of its Related Bodies Corporate; or  • the Respondent or any of its Related Bodies Corporate to any agency within the Transport Portfolio including the PTA, under any contract between the parties in the last 5 years) |
| **Respondent to Complete:** |

|  |
| --- |
| **RESPONDENT’S PERFORMANCE TO TIMELINES AND BUDGETS**  Please provide details of the performance of the Respondent and its Related Bodies Corporate to timelines and budgets under any contract with any agency within the Transport Portfolio including the PTA in the last 5 years.  Include original date for completion versus actual date for completion / original price versus final price |
| **Respondent to Complete:** |
|  |
| **SUPERVISION BY ANY AGENCY WITHIN THE TRANSPORT PORTFOLIO**  Please provide details of any supervision that has been required to be undertaken by any agency within the Transport Portfolio including the PTA under any contract with the Respondent or any of its Related Bodies Corporate (if applicable) in the last 5 years. |
| **Respondent to Complete:** |

STATEMENT OF DEPARTURE TECHNICAL  
REQUEST No: PTA250023

The Respondent must state **all its technical departures in the Statement of Departure.** Respondents must also include any qualifications to the Specification they have allowed or not allowed for within their completed Schedule of Prices in the Statement of Departure.

The Respondent must state its departures in sequence as set out in this Request, and also its position in relation to any requirement of the Proposed Contract which the Respondent considers it does not comply with in its Offer. An explanation as to the reason for each departure must be given.

Note: The Respondent may not include in this Statement of Departure, departures in relation Technical Scope (Book 4). The successful Respondent must comply with those requirements.

| **Item**  **No.** | **Section/ Clause/Page** | **Comment By** | **Departure and explanation**  **Clarification/Exception**  **(Amendments by way of inserted text shown in blue type face and by way of deleted text shown as strike through in red type face)**  The Respondent is required to propose the departure and provide an explanation for the request. |
| --- | --- | --- | --- |
| 1 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 2 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 3 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 4 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 5 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 5 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 7 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 8 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 9 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 10 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |

**OR** NIL DEPARTURES (tick the checkbox if nil departures)

STATEMENT OF DEPARTURE COMMERCIAL  
REQUEST No: PTA250023

The Respondent must state **all its commercial departures in the Statement of Departure.** Respondents must also include any qualifications to the Specification they have allowed or not allowed for within their completed Schedule of Prices in the Statement of Departure.

The Respondent must state its departures in sequence as set out in this Request, and also its position in relation to any requirement of the Proposed Contract which the Respondent considers it does not comply with in its Offer. An explanation as to the reason for each departure must be given.

Note: The Respondent may not include in this Statement of Departure, departures in relation to (Western Australian Industry Participation Requirements) and (Minimum Standards and Conditions of Employment) of the Proposed Contract. The successful Respondent must comply with those requirements.

| **Item**  **No.** | **Section/ Clause/Page** | **Comment By** | **Departure and explanation**  **Clarification/Exception**  **(Amendments by way of inserted text shown in blue type face and by way of deleted text shown as strike through in red type face)**  The Respondent is required to propose the departure and provide an explanation for the request. |
| --- | --- | --- | --- |
| 1 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 2 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 3 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 4 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 5 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 5 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 7 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 8 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 9 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |
| 10 |  | Preferred Respondent | **Proposed Departure:**  **The Clause would read:** |

**OR** NIL DEPARTURES (tick the checkbox if nil departures)

ACKNOWLEDGMENT OF ADDENDA  
REQUEST NO. PTA250023

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| --- | --- | --- |
| **ADDENDUM NUMBER** | **ISSUE DATE** | **ALLOWED FOR IN OFFER** |
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**OR** NIL ISSUED (tick the checkbox if nil issued)